

NOTICE OF MEETING



CULTURE AND COMMUNITIES OVERVIEW AND SCRUTINY PANEL

will meet on

TUESDAY, 20TH MARCH, 2018

at

6.30 PM

in the

COUNCIL CHAMBER - TOWN HALL, MAIDENHEAD

TO: MEMBERS OF THE CULTURE AND COMMUNITIES OVERVIEW AND
SCRUTINY PANEL

COUNCILLORS GERRY CLARK (CHAIRMAN), CARWYN COX (VICE-
CHAIRMAN), JUDITH DIMENT, SAYONARA LUXTON, JULIAN SHARPE,
SHAMSUL SHELIM AND CLAIRE STRETTON

SUBSTITUTE MEMBERS

COUNCILLORS HASHIM BHATTI, MOHAMMED ILYAS, JOHN LENTON,
ASGHAR MAJEED, MARION MILLS, GARY MUIR AND JOHN STORY

Karen Shepherd – Service Lead
Democratic Services

Issued: Monday, 12 March 2018

Members of the Press and Public are welcome to attend Part I of this meeting.

The agenda is available on the Council's web site at www.rbwm.gov.uk or contact the
Panel Administrator **Shilpa Manek** 01628 796310

Fire Alarm - In the event of the fire alarm sounding or other emergency, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts. Do not re-enter the building until told to do so by a member of staff.

Recording of Meetings –In line with the council's commitment to transparency the meeting will be audio recorded, and filmed and broadcast through the online application Periscope. The footage can be found through the council's main Twitter feed @RBWM or via the Periscope website. The audio recording will also be made available on the RBWM website, after the meeting.

Filming, recording and photography of public Council meetings may be undertaken by any person attending the meeting. By entering the meeting room you are acknowledging that you may be audio or video recorded and that this recording will be in the public domain. If you have any questions regarding the council's policy, please speak to the Democratic Services or Legal representative at the meeting.

AGENDA
PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>WARD</u>	<u>PAGE NO</u>
1.	<u>WELCOME</u>		
2.	<u>APOLOGIES OF ABSENCE</u>		
3.	<u>DECLARATIONS OF INTEREST</u>		5 - 6
4.	<u>MINUTES</u>		7 - 12
5.	<u>UPDATE ON THE CULTURAL QUARTER</u> Andy Jeffs, Executive Director and Councillor Samantha Rayner, Lead Member, to update the Panel on the Cultural Quarter in Maidenhead.		Verbal Report
6.	<u>PERFORMANCE MANAGEMENT REPORT</u> Andy Jeffs, Executive Director, to present the report to the Panel.		13 - 22
7.	<u>PRESENTATION FROM WINDSOR ARTS</u> Martin Denny, Windsor Festival, Director to give a verbal update on the Windsor Arts to the Panel.		23 - 28
8.	<u>ANNUAL UPDATE ON OPERATION FOR LEISURE CENTRES</u> Mark Camp-Overy, General Manager, Legacy Leisure, to give a presentation on the annual update on operation for leisure centres.		Verbal Report
9.	<u>BRAYWICK LEISURE CENTRE</u> Kevin Mist, Communities Project Lead, to update the Panel on Braywick Leisure Centre.		Verbal Report
10.	<u>SHARING OF SPORTS FACILITIES</u> Kevin Mist, Communities Project Lead, to update the Panel on Sharing of sports facilities.		Verbal Report
11.	<u>WORK PROGRAMME</u> The Panel to discuss the work programme.		29 - 30
12.	<u>DATES OF FUTURE MEETINGS</u> Panel Members to Note the date of the next meeting is Wednesday 16 May 2018.		
13.	<u>LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF PUBLIC</u> To consider passing the following resolution:- "That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on item 13 on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act"		

|

|

|

|

PART II - PRIVATE MEETING

<u>ITEM</u>	<u>SUBJECT</u>	<u>WARD</u>	<u>PAGE NO</u>
14.	<u>AWARD OF CONTRACT FOR ENABLING WORKS FOR THE BRAYWICK LEISURE CENTRE SITE</u> To receive comments on the Cabinet Report. <i>(Not for publication by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972)</i>		31 - 36

ii.

MEMBERS' GUIDE TO DECLARING INTERESTS IN MEETINGS

Disclosure at Meetings

If a Member has not disclosed an interest in their Register of Interests, they **must make** the declaration of interest at the beginning of the meeting, or as soon as they are aware that they have a DPI or Prejudicial Interest. If a Member has already disclosed the interest in their Register of Interests they are still required to disclose this in the meeting if it relates to the matter being discussed.

A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in the discussion or vote at a meeting.** The speaking time allocated for Members to make representations is at the discretion of the Chairman of the meeting. In order to avoid any accusations of taking part in the discussion or vote, after speaking, Members should move away from the panel table to a public area or, if they wish, leave the room. If the interest declared has not been entered on to a Members' Register of Interests, they must notify the Monitoring Officer in writing within the next 28 days following the meeting.

Disclosable Pecuniary Interests (DPIs) (relating to the Member or their partner) include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any licence to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where:
 - a) that body has a piece of business or land in the area of the relevant authority, and
 - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

Any Member who is unsure if their interest falls within any of the above legal definitions should seek advice from the Monitoring Officer in advance of the meeting.

A Member with a DPI should state in the meeting: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations on the item: ***'I declare a Disclosable Pecuniary Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Prejudicial Interests

Any interest which a reasonable, fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs the Member's ability to judge the public interest in the item, i.e. a Member's decision making is influenced by their interest so that they are not able to impartially consider relevant issues.

A Member with a Prejudicial interest should state in the meeting: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Or, if making representations in the item: ***'I declare a Prejudicial Interest in item x because xxx. As soon as we come to that item, I will make representations, then I will leave the room/ move to the public area for the entire duration of the discussion and not take part in the vote.'***

Personal interests

Any other connection or association which a member of the public may reasonably think may influence a Member when making a decision on council matters.

Members with a Personal Interest should state at the meeting: ***'I wish to declare a Personal Interest in item x because xxx'. As this is a Personal Interest only, I will take part in the discussion and vote on the matter.***

This page is intentionally left blank

Agenda Item 4

CULTURE AND COMMUNITIES OVERVIEW AND SCRUTINY PANEL

TUESDAY, 6 FEBRUARY 2018

PRESENT: Councillors Gerry Clark (Chairman), Carwyn Cox (Vice-Chairman), Judith Diment, Sayonara Luxton, Julian Sharpe, Shamsul Shelim and Claire Stretton

Officers: Andy Jeffs, Shilpa Manek, David Scott and Mark Taylor

WELCOME

The Chairman welcomed all to the meeting.

ELECTION OF THE VICE CHAIRMAN

Councillor Luxton nominated Councillor Cox and this was seconded by Councillor Shelim.

This was **Unanimously Agreed** by the Panel.

APOLOGIES OF ABSENCE

No Apologies of Absence received.

DECLARATIONS OF INTEREST

Councillor Stretton declared that she had personal interest as she was the Chairman of the Drama Guild and they had the majority of their shows at Norden Farm.

MINUTES

Councillor Stretton highlighted the following amendment:

“Councillor Stretton asked about why the Maidenhead Ceremony Room had gone up.” To change to “Councillor Stretton asked about why the Maidenhead Ceremony Room hire charges had gone up.”

Councillor Stretton highlighted that none of the actions had been completed from the previous meeting. The Chairman reassured the Panel that all the actions would be completed by the next meeting on the 21 February.

Actions from the last meeting:

Action	For	Update
To communicate the new structure charts to RBWM staff, external bodies, Parish Councils.	Andy Jeffs	Sent To Parish Council on 19/01/18. On RBWM website.
To arrange an additional meeting in December 2017 if required to discuss changes in the 2018/19 Budget for CCOSP.	Clerk	This was not required as there had been no changes to the culture and communities budget. The Culture and Communities Budget for 2018/19 was on the agenda for 6 February

		2018.
Add Braywick Leisure centre item to every meeting Agenda.	Clerk	This has been completed. Braywick Leisure Centre item not on 6 Feb agenda as this was a special additional meeting for the 2018/19 Budget.
To provide a report on the Cultural Area/Quarter, getting involved in the work of our Joint Venture Partner, Countryside now, and see the plans of the regeneration.	Andy Jeffs	This is on the Agenda for the next meeting.
To provide an update on the Sharing of leisure facilities, was supposed to be a task and finish group but would be better discussed by the Panel at a future meeting.	Kevin Mist To speak to the Chairman	This is on the Agenda for the next meeting.

Councillor Stretton requested that a discussion be had at the Panel about York Road and the cultural quarter development. The Chairman agreed he would discuss this item with the Lead Member and look further into having on the Agenda at a future meeting.

David Scott informed the Panel that the meeting on the 6th February was an additional meeting added for the 2018/19 Budget. The scheduled meeting was on 21st February. David Scott provided the following updates:

Braywick Leisure Centre would be on the Agenda for the scheduled meeting on 21st February.

The Chairman once again highlighted that all culture and community items need to come before the Culture and Communities Overview and Scrutiny Panel.

NORDEN FARM PRESENTATION

Norden Farm gave a presentation. (Attached).

Points highlighted from the presentation included:

- Financial review of 2016-17
- Financial achievements against forecast, April to December 2017.
- Highlights of the year
- Audiences and Participants
- Community Engagement
- Education and Outreach, including Farm Out
- Special Projects such as Jump In!, The Lantern Parade, Young Leaders, The Beach
- Plans for the future

The highlights of the financial performance:

- Total sales were £1.35 million
- Room hire costs had increased.
- Film views had decreased.
- The net income of 16/17 was similar to 17/18
- 46 staff employed

- 200 volunteers
- £78,000 was the net deficit, £100,000 grant from RBWM, unchanged from 18 years
- The Arts Council Funding had now been lost

Members asked about the challenges, the future marketing plans and any reduced rates. It was reported that Norden Farm Centre for the Arts Christmas Panto Show had lost many schools, brownies, cubs as they were all going to another show, this had had a large impact, the ticket yields were down and advertising was very difficult. The marketing budget was very small, this was possibly a good thing for GDPR, the printing costs would reduce and we would only talk to people who were interested. Norden Farm would need to be very mindful of social media usage.

Jane Corry explained to Panel Members what Social Arts programme offered. Fifteen people who had become socially isolated as a result of illness, stroke, loss of a loved one would come together on a Monday and work with artists to make beautiful works. A communal lunch would be provided and each person would be collected from and dropped home. The aim of the project was to make a meaningful difference by signposting people to other things in the borough. WAM had been very helpful. This was a three year project costing £50K. This project would be coming to an end in December 2018. Norden Farm would be holding an exhibition in the summer and would be inviting Panel Members.

Councillor Cox asked how the comedy sessions had been going at Norden Farm. Jane Corry informed the Panel that comedy was on the rise and Norden Farm was a great vehicle to introduce new and diverse acts.

David Hill, consultant informed the Panel of the feasibility study process and the suggested new designs. The project would take six months. The main aim was to create more useable space and therefore generate more income for Norden Farm.

Councillor Cox asked about how much funds were needed for all stages and was told £100K in total from more than one source.

The aim was to be completed and open in September 2020.

Councillor Samantha Rayner informed the Panel the RBWM had been working very closely and in constant communication with Norden Farm.

The Chairman concluded that Norden Farm was a real jewel, ambitious and elegant.

2018/19 BUDGET

David Scott, Head of Communities, Enforcement & Partnerships, reminded the Panel that this was the annual process, the Panel had seen the provisional Report at the November Panel. The report would be going to Cabinet on 8 Feb 2018.

The following points had been highlighted:

- Lowest council tax outside of London
- The advantage card would still be used for lower rates of parking for residents
- Keeping all 14 libraries open, some with increased opening hours
- 86% of schools in the borough are good or outstanding
- We had a community grants scheme
- We were making an investment for long-term capital on infrastructure
- Regeneration of Maidenhead and other parts of the borough
- Improvement of the fabric of Windsor
- Braywick Leisure Centre and other improvements

The Panel are asked to note the draft budget proposals.

The Panel raised the following points:

- Visitor parking would be increasing, season ticket due to increase, current Advantage Card tariffs were being retained. A consultation had been carried out with the Maidenhead Chamber of Commerce and their feedback had helped to shape the proposals. The parking in the borough was still very competitive compared to local areas.
- How many more efficiencies need to be made? The efficiencies made were a result of new technologies and new opportunities.
- One of the major capital cash-flows are the fit out of the Heritage Centre. The Heritage Centre would be considered as a part of the whole York Road regeneration so why could we not put that on hold and use the monies for the refurbishment of the Desborough Suite. The Chairman explained that the Heritage Centre was a major piece of work and more significant than indicated in Appendix H.
- The regulatory risks items were discussed and the Panel was informed that a migration plan was in place for all risks.
- Councillor Stretton reminded the Panel that the peer review felt that it was now time for the borough to pause and embed. If the BLP were not to be delivered, we would not be able to achieve all of our commitments.
- Councillor Samantha Rayner and Mark Taylor informed the Panel that there had been significant change last calendar year, bringing together two services into the new Library and Resident Service. This had gone remarkably smoothly as a result of good planning, consideration by all and staff effort. It was now time to Embed and let all the changes settle.
- Councillor Stretton enquired about Oaks Leisure Centre timetable and the funding for that. She was advised that the timetable was still not set, the scheme was still at a development stage, prior to any preparation and construction work.

The Panel considered the report and noted all recommendations. The Panel felt content with the culture and communities element.

The Chairman reminded officers that all culture and communities items must pass through the Panel.

WORK PROGRAMME

Councillor Stretton requested that the Cultural Quarter item be added to the work programme.

The Panel Unanimously Agreed.

DATES OF FUTURE MEETINGS

Members noted the following dates for future meetings:

Wednesday 21 February 2018 – Council Chamber, Town Hall

Tuesday 20 March 2018 – Council Chamber, Town Hall

Wednesday 16 May 2018 – Council Chamber, Town Hall

The meeting, which began at 6.30 pm, finished at 8.20 pm

CHAIRMAN.....

DATE.....

This page is intentionally left blank

Report Title:	Council Performance Management Framework Quarter 3
Contains Confidential or Exempt Information?	NO - Part I
Member reporting:	Councillor Simon Dudley, Leader of the Council and Chairman of Cabinet Councillor Ross McWilliams, Principal Member for Housing and Communications
Meeting and Date:	20 March 2018
Responsible Officer(s):	Alison Alexander, Managing Director
Wards affected:	All

www.rbwm.gov.uk



REPORT SUMMARY

- 1 The Council Plan 2017-2021 was approved in July 2017, identifying six strategic priorities. The delivery of the Plan is measured via 25 indicators bi-annually.
- 2 In addition to measuring performance against the 25 indicators, on 23 November 2017 Cabinet agreed a wider scrutiny of performance, in relation to key activity and outcomes that support the delivery of the strategic priorities. This is reported in 2.5 and Appendix 1.
- 3 As at 31 December 2017, 7 of the 13 indicators reported to the Culture and Communities Overview and Scrutiny Panel were performing at or above target, two indicators were just short of target and there were no indicators below target. Four measures are awaiting confirmed data, detailed in 2.6.

1 DETAILS OF RECOMMENDATION(S)

RECOMMENDATION: That the Culture and Communities Overview and Scrutiny Panel:

- i) Notes the progress towards meeting the council's strategic priorities in Appendix 1.
- ii) Requests the Managing Director, in conjunction with Lead and Principal Members, to progress improvement actions for indicators that are currently off target.

2 REASON(S) FOR RECOMMENDATION(S) AND OPTIONS CONSIDERED

Council Plan

2.1 In July 2017, the Council Plan 2017-2021 was approved and set out the council's vision and six strategic priorities for delivery over the plan period:

- Healthy, skilled and independent residents.
- Safe and vibrant communities.
- Growing economy, affordable housing.
- Attractive and well-connected borough.
- Well-managed resources delivering value for money.
- An excellent customer experience.

Performance management framework

2.2 The council's performance management framework has been revised to include 25 measures, focusing strategically rather than operationally. The 25 indicators are reported half yearly to Cabinet and monitored by the Corporate Services Overview and Scrutiny Panel.

Wider scrutiny of performance

2.3 Wider scrutiny of aspects of performance through the service specific Overview and Scrutiny Panels takes place quarterly. The performance reports submitted to Overview and Scrutiny draw from a wider set of operational performance indicators, covering:

- Activity and outcomes.
- Quality of provision.
- Progress against agreed action plans.
- Resident feedback, including compliments and complaints.

2.4 The Quarter 3 2017/18 performance report for the Culture and Communities Overview and Scrutiny Panel is at appendix 1.

Quarter 3 performance of the Culture and Communities O&S Panel Dashboard

2.5 There are 13 measures reported to the Culture and Communities O&S Panel. As end of quarter 3, 31 December 2017, 7 indicators were performing at or above target, two indicators were just short of target and no indicators were below target. Table 1 provides a summary of the measures by strategic priority. Appendix 1 displays the Panel's Performance Dashboard including commentary, mitigating actions for measures which are just short of or off target and year to date performance graphs to illustrate cumulative performance.

2.6 A data scrutiny and audit exercise of the council's complaints and compliments system, JADU, is being undertaken to inform performance against measures 5.4.1b, 5.4.1e, 5.4.2d and 5.4.2e. Once this exercise is complete a full dashboard can be re-circulated to members electronically.

2.7 Performance of measures 2.4.1 and 2.5.1 whilst just short of target for this quarter are on target when performance over the 3 quarters are taken cumulatively. This is displayed in appendix 1. Both of these measures were on target in Q2. Commentary to explain the period performance is in the table at

appendix 1 but given the cumulative performance is on target formal action plans are not required for these measures.

- 2.8 Additional detail on the monthly breakdown of leisure centre attendances is provided in appendix 1, including the improved performance so far in quarter 4 for the months of January and February. Leisure centre attendance is routinely monitored on a monthly basis.

Table 1: Quarter 3 performance reported to the Culture and Communities O&S Panel

	Green	Amber	Red	N/A	Total
Safe and vibrant communities	4	2	0	2	8
Growing economy, affordable housing	3	0	0	2	5
Total	7	2	0	4	13

Table 2: Options

Option	Comments
Endorse the evolution of the performance management framework and performance culture focused on delivering the council's six strategic priorities. The recommended option.	The council's revised performance management framework provides residents and the council with more timely, accurate and relevant information to secure continuous improvement in delivering quality, efficient, user-focused services for residents.
Continue with the old approach of performance reporting. Not the recommended option.	This approach does not secure sufficient focus on how performance measures are assisting the council to achieve its strategic priorities which could result in less focus on service improvement and reduced transparency, accountability and clarity for residents.

3 KEY IMPLICATIONS

- 3.1 The key implications of the report are set out in table 3.

Table 3: Key implications

Outcome	Unmet	Met	Exceeded	Significantly Exceeded	Date of delivery
The council is on target to deliver its strategic priorities	Less than 100%	100% of strategic priorities on target	N/A	N/A	31 March 2018

4 FINANCIAL DETAILS / VALUE FOR MONEY

- 4.1 There are no financial implications arising from this report. Delivery of any mitigating actions in respect of performance will be met from existing budgets.

5 LEGAL IMPLICATIONS

5.1 There are no legal implications arising from this report.

6 RISK MANAGEMENT

6.1 The risks and their control are set out in table 4.

Table 4: Impact of risk and mitigation

Risks	Uncontrolled Risk	Controls	Controlled Risk
Poor performance management processes in place causing a lack of progress towards achieving the council's strategic aims and objectives.	HIGH	Robust performance management within services and effective and timely reporting.	LOW

7 POTENTIAL IMPACTS

7.1 An Equality Impact Assessment is not required for this report.

8 CONSULTATION

8.1 The comments from the Overview and Scrutiny Panel on 21 February 2018 will be reported to the relevant Director, Heads of Service and Lead / Principal Member.

9 TIMETABLE FOR IMPLEMENTATION

9.1 The implementation timetable is at table 5.

Table 5: Implementation timetable

Date	Details
Ongoing	Managing Director and Executive Directors, in conjunction with Lead and Principal Members, continue to manage performance, particularly in relation to those indicators that are off target
February / March 2018	Performance reports to service specific Overview and Scrutiny Panels.
May 2018	Year end performance report considered by Cabinet.

9.2 Implementation date: Immediately

10 APPENDICES

10.1 There is one supporting appendix:

- Appendix 1: Culture and Communities O&S Panel Quarter 3 Performance Dashboard and exceptions year to date graphs.

11 BACKGROUND DOCUMENTS

11.1 Council Plan and performance management framework, Council 25 July 2017
http://rbwm.moderngov.co.uk/documents/s14958/meetings_170725_council_strategy_full.pdf

11.2 Council Performance Management Framework Quarters 1 and 2, Cabinet 23 November 2017
http://rbwm.moderngov.co.uk/documents/s16837/meetings_171123_cab_performance_full.pdf

12 CONSULTATION (MANDATORY)

Name of consultee	Post held	Date sent	Commented & returned
Cllr Simon Dudley	Leader of the Council and Chairman of Cabinet	13/02/18	13/02/18
Cllr Ross McWilliams	Principal Member for Housing and Communications	13/02/18	13/02/18
Cllr Samantha Rayner	Cabinet Member for Culture and Communities incl. Resident and Business Services	13/02/18	
Alison Alexander	Managing Director		
Russell O'Keefe	Executive Director		
Andy Jeffs	Executive Director		
Rob Stubbs	Section 151 Officer		
Hilary Hall	Deputy Director Strategy & Commissioning	09/02/18	11/02/18
Terry Baldwin	Head of HR		
Mary Kilner	Head of Law and Governance		
Louisa Dean	Communications and Marketing Manager		

REPORT HISTORY

Decision type: Key decision: No	Urgency item? No
Report Author: Anna Robinson, Strategy and Performance Manager, 01628 796264	

Culture & Communities Overview & Scrutiny Panel: Performance Monitoring Report

This scorecard sets out performance in relation to all measures for routine monitoring by the Culture & Communities Overview & Scrutiny Panel, including measures reported bi-annually to the Cabinet as part of the Council's Strategic Performance Management Framework 2017/18.

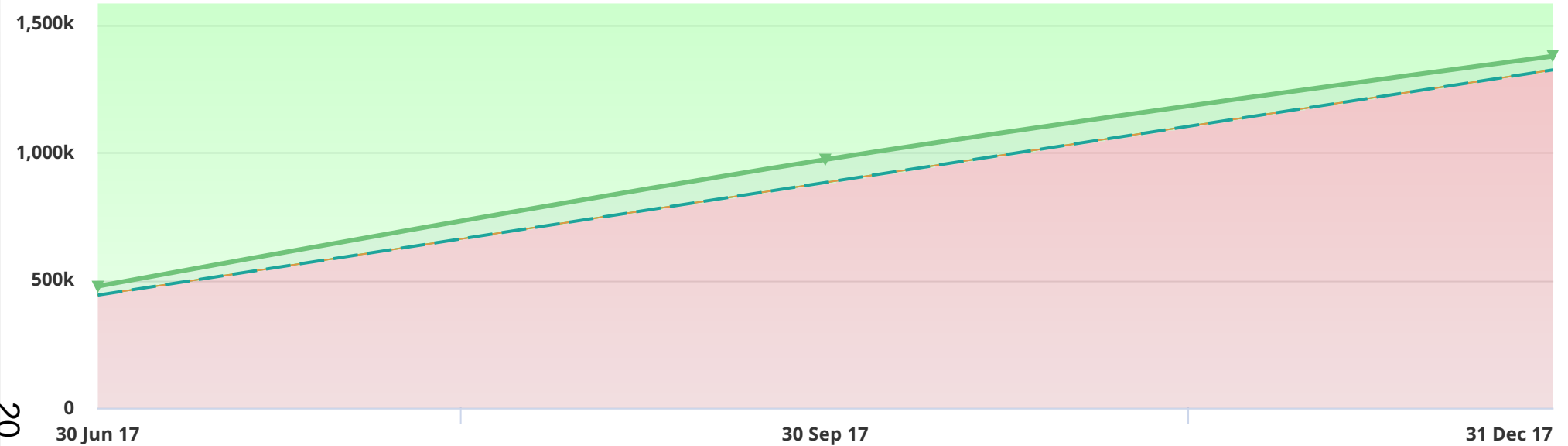
Culture & Communities Summary Dashboard

	Q3 Actual	Q3 Target	RAG rating	Direction of Travel	Previous Period Actual	Previous Period Target	Comments
(2.2.1) Percentage of flood schemes delivered or on track for delivery by the target date	100.0	85.0	★	➡	100.0	85.0	
(2.3.1) Number of volunteers supporting council services	5,263	5,250	★	➡	5,216	5,000	
(2.4.1) Number of attendances at leisure centres	415,307	441,000	●	➡	496,124	441,000	Q3 Commentary Q3 is a normally quieter period of the year and in Q4 an increase will be experienced due to New Year Resolutions encouraging membership update, the February Half Term School Holiday and this year the first week of the Easter break will be the last week of March and will impact the figures. Additionally Windsor's Leisure Pool had a week closedown in Dec 2017 for maintenance and deep clean. This is therefore considered to be a minor profiling issue and outturn is expected to be closer to the annual target.
(2.4.2) Number of visits (physical and virtual) to libraries	242,907	220,000	★	➡	287,092	220,000	
(2.4.3) Number of visits (physical and virtual) to museums	12,797	8,750	★	➡	25,920	20,750	
(2.5.1) Number of third-sector organisations supported by grant funding	20	25	●	➡	31	25	Q3 Commentary Although the overall funding for Community Grants has been increased in 2017/18, there has been a different mix of size and numbers of applications received compared to the previous year, which the current year target was based upon. The Borough has increased the overall support to local good causes significantly, although the number of different organisations is marginally down on the target.

	Q3 Actual	Q3 Target	RAG rating	Direction of Travel	Previous Period Actual	Previous Period Target	Comments
(3.1.1) Footfall in town centres	3,677,817	3,586,896	★	↘	4,110,491	3,586,896	
(3.2.1) Percentage of shops, offices, commercial spaces vacant	12.3	13.0	★	↗	12.4	13.0	
(3.3.1) Number of apprenticeships offered by the council	6	6	★	→	4	4	
(5.4.1b) Number of council complaints received relating to business development & town centre mgmt			?	?			
(5.4.1e) Number of council complaints received relating to leisure services, libraries and museums			?	?			
(5.4.2b) Number of compliments received relating to business development & town centre management			?	?			
(5.4.2e) Number of compliments received relating to leisure services, libraries and museums			?	?			

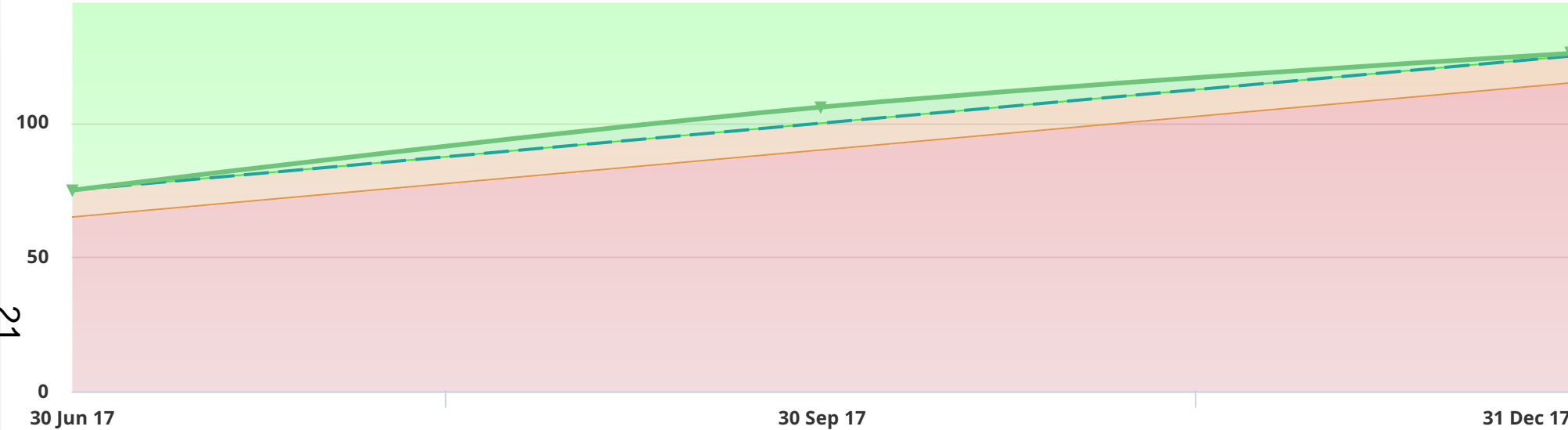
(2.4.1) Year To Date Performance

		30 Jun 17	30 Sep 17	31 Dec 17
(2.4.1) Number of attendances at leisure centres	Actual	475,696	496,124	404,787
	Target	441,000	441,000	441,000



(2.5.1) Year To Date Performance

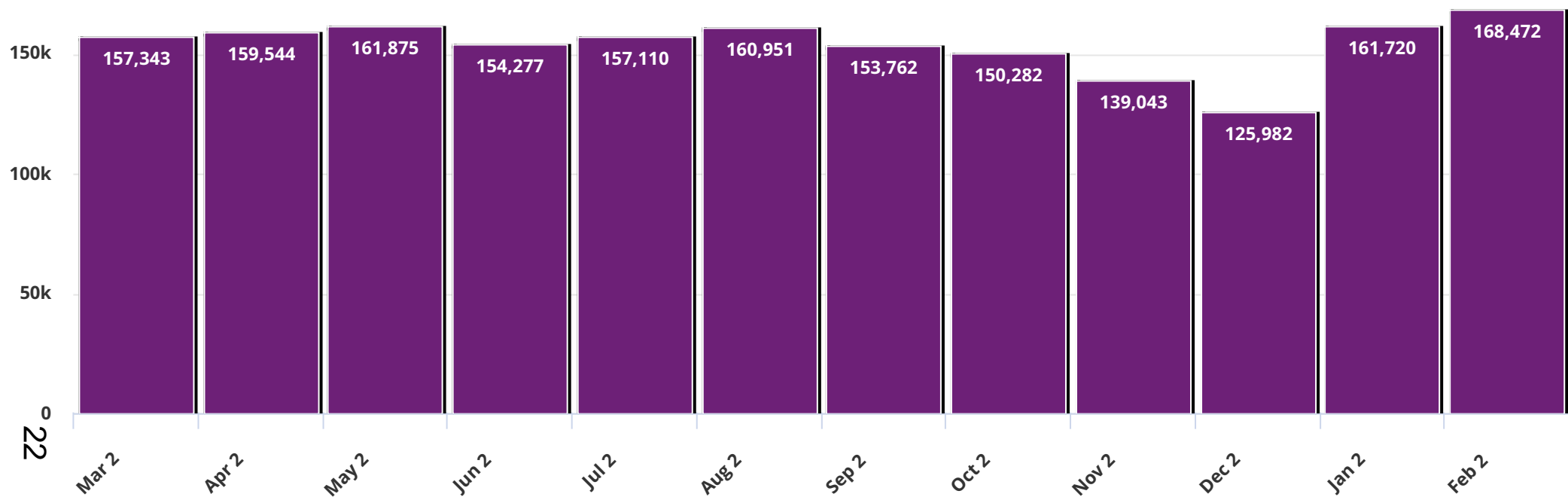
		30 Jun 17	30 Sep 17	31 Dec 17
(2.5.1) Number of third-sector organisations supported by grant funding	Actual	75	31	20
	Target	75	25	25



Leisure Centres - Total Attendances

Leisure Centre

All 6 selected



The Old Court Windsor CIC

Report to RBWM: March 2018.

1.4 Total attendees: 1740 (not including bar visits).

1.6 Number of Health and Wellbeing classes: introduction classes in December

1.7 Attendance at classes: 1270; 12 classes per week

1.8 Schools: Windsor Festival Schools' Programme Exhibition, and judging.

1.9 Community projects: beginning in April.

1.10 Community hires: 3

1.11 Events marketed by the venue: 5

1.13 Corporate hire: 1

Also:

1. Hosted "Meet the MP" forum
2. Hosted Legoland auditions
3. Hosted Windsor 2030 St Leonard's Road meeting

Other points:

1. Substantial refurbishment took place in October with investment by Martin Denny Management Ltd and Windsor & Eton Brewery of around £20,000 each. We remained open to existing hirers throughout this initial refurbishment process.
2. The state of repair of the building and the assets within (purchased by MDM and WEB) proved challenging at the outset.
3. The building was closed mid December, and was handed back on 5th March for a period of extensive refurbishment undertaken by RBWM through Shared Business Services, with Reshape as the project managers.
4. In addition MDM has undertaken work amounting to £65,000 + VAT.

This has included:

- a. Toilets
- b. Sound equipment for basement, a portable system and a small PA
- c. Keyboards: baby grand piano, digital piano and digital keyboard
- d. Decoration and painting
- e. Stage lighting for the auditorium
- f. Lighting for basement and attic (previously known as Loft)
- g. Work on Auditorium door
- h. CCTV system

The Old Court March 2018. Public performances in bold

05 March 2018 Monday	Building handover after snagging
06 March 2018 Tuesday	Bar re-opens
07 March 2018 Wednesday	
08 March 2018 Thursday	Court In Session, Basement 2000-2300 Stacy Parrish production for The Old Court: Ben Holland with his band (Folk Rock) and pianist Oggy Why.
09 March 2018 Friday	Sound Crowd 1630 -1900 Court in Session, Basement 2000-2300 Stacy Parrish production for The Old Court: Ben Wickens, Alice Auer, Leo Aram-Downs.
10 March 2018 Saturday	Blossom Ballet 0900-1230 Windsor Festival Spring Leap Community Stage 1200-2200. Full programme on www.oldcourt.org
11 March 2018 Sunday	Windsor Festival Spring Leap Community Stage 1200-2200. Full programme on www.oldcourt.org
12 March 2018 Monday	Yoga class for over 50s 1030-1130
13 March 2018 Tuesday	SOTA 1545-1900 Ukes 3A 1030-1230, Attic (previously known as The Loft)
14 March 2018 Wednesday	Windsor College (previously known as East Berkshire College) 1030-1230
15 March 2018 Thursday	Windsor College 1030-1630
16 March 2018 Friday	Windsor College 1300-1630 Sound Crowd 1630-1930

17 March 2018 Saturday	Blossom Ballet 0900-1230 Windsor Festival Spring Leap Community Stage 1200-2200. Full programme on www.oldercourt.org
18 March 2018 Sunday	SOTA 0930 -1330 Windsor Festival Spring Leap Community Stage 1200-2200. Full programme on www.oldercourt.org
19 March 2018 Monday	Yoga class for over 50s 1030-1130
20 March 2018 Tuesday	Windsor College 1000 -2200 YogiBabies for Good: 1445 – 1530, Basement SOTA 1545-1900 Ukes 3A 1030-1230
21 March 2018 Wednesday	Windsor College 1000-2230
22 March 2018 Thursday	Cardboard Citizens: Cathy 1230 – 2230, Performance 1930 Windsor Arts Youth Theatre 1700-1830, Basement
23 March 2018 Friday	Cardboard Citizens: Cathy 1230 – 2230, Performance 1930 Sound Crowd 1630-1930
24 March 2018 Saturday	New Maidenhead Choir 1300 – 1700, Concert 1500 Blarney Pilgrims 1800 - 2300
25 March 2018 Sunday	SOTA 0930 -1330
26 March 2018 Monday	Yoga Class for over 50s 1030 – 1130 Windsor Photographic Society 1930 - 2200
27 March 2018 Tuesday	Windsor College 1800-2200

YogiBabies for Good: 1430 - 1530

Ukes3A 1030-1230, Attic

28 March 2018 Wednesday **Windsor College 1230 -2230, Performance 1930**

Swingland 2000-2130, Basement

29 March 2018 Thursday **Windsor College 1630-2230. Performance 1930**

Windsor Arts Youth Theatre 1700-1830, Basement

30 March 2018 Friday **Court In Session. Stacy Parrish production: 2000 – 2300, Basement**

31 March 2018 Saturday **Possible Children's Festival**

01 April 2018 Sunday **Possible Children's Festival**

The Old Court

Regular Hires

Monday

Yoga class for over 50s 1030 – 1130 (Auditorium)
Windsor Photographic Society 2000 – 2200 (Auditorium)

Tuesday

U3A Ukes 1030 – 1230 (Attic)
YogiBabies for Good 1430 – 1530 (Auditorium)
SOTA (School Of The Arts) 1545 – 1900 (Auditorium)

Wednesday

Windsor College 1030 – 1230 (Auditorium)
Ukes of Windsor 1900 – 2100 (Attic)
Swingland 2000 – 2130 (Auditorium)

Thursday

Windsor College 1030 – 1630 (Auditorium)
Windsor Arts Youth Theatre 1700 – 1830 (Basement)

Friday

Windsor College 1300 – 1630 (Auditorium)
Sound Crowd 1630 – 1930 (Basement)

Saturday

Blossom Ballet 0930 – 1210 (Basement)
Blossom Ballet 0930 – 1110 (Auditorium)

Sunday

SOTA (School Of The Arts) 0945 – 1330 (Auditorium)
SOTA (School Of The Arts) 0945 – 1330 (Basement)
SOTA (School Of The Arts) 0945 – 1330 (Attic)

Events programme:

April 2018

Monday 2 nd	Mike Swift Exhibition opening
Saturday 7 th	Court in Session Live Music
Monday 9 th	School of the Arts Easter Production
- Friday 13 th	
Thursday 12 th	Danny O'Brien comedian
Friday 13 th	Dramatica holiday drama project
Saturday 14 th	Club night, with local DJs

Monday 16 th	Windsor Photographic Exhibition opening
Tuesday 17 th	Lunchtime Classical Concert with Live Music Now (first of monthly series)
Wednesday 18 th	Acoustic Night, produced by Graham Steel
Thursday 19 th	Court in Session Live Music
Friday 19 th	The Salts
Saturday 20 th	Private hire Auditorium
Sunday 21 st	Ballroom Blitz production rehearsal
Wednesday 25 th	Sarah & Duck children's shows
Thursday 26 th	The Queen's Six, a cappella concert
Friday 27 th	Court in Session Live Music
Saturday 28 th	Court in Session Live Music

May

Thursday 3rd – Saturday 5th

Ballroom Blitz: immersive 1940s event.
Production and rehearsal. Event on Saturday.

Thursday 10th Court in Session Live Music

Friday 11th Court in Session Live Music

Saturday 12th – Saturday 19th

Royal Wedding week:

Themed events

Party for International Broadcasters and Journalists staying in Windsor

Screening of the Wedding day

Tuesday 15th Lunchtime Classical Concert with Live Music Now

Sunday 20th Dramatica drama project

Friday 25th Richard Digence

Sunday 27th School of the Arts music theatre project

June

Thursday 7th The Man on the Moor

Sunday 10th Quire Voices

Tuesday 19th Lunchtime Classical Concert with Live Music Now

Wednesday 22nd Graham Steel live music production

16 MAY 2018

REPORT	AUTHOR
Braywick Leisure Centre	Kevin Mist
Performance Management Report	Anna Robinson
SMILE	Sarah Hill
Work Programme	Panel clerk
TASK AND FINISH	
None	

ITEMS ON THE CABINET FORWARD PLAN BUT NOT YET PROGRAMMED FOR A SPECIFIC SCRUTINY PANEL MEETING

REPORT	AUTHOR
Oaks Leisure Centre	Kevin Mist

ITEMS SUGGESTED BUT NOT YET PROGRAMMED

REPORT	AUTHOR

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank